



DIPTI DAMANI

Practicing Company Secretary

71/3, Canal Circular Road

Prasad Exotica, Block 5 3B, Kolkata: 700054

Mob: +91 9836157419

Email Id: diptirandar@gmail.com

RADHAGOBIND COMMERCIAL LIMITED

SECRETARIAL AUDIT REPORT

1 As on Date: 31ST DECEMBER, 2020

2 ISIN : INE792P01012

3 Face Value : 10/- each

4 Name of the Company : RADHAGOBIND COMMERCIAL LIMITED

5 Registered Office Address : 40 Metcalfe Street, 3rd Floor, Room No. 339, Kolkata-700013

6 Correspondence Address : 40 Metcalfe Street, 3rd Floor, Room No. 339, Kolkata-700013

7 Telephone & Fax Nos. : Ph. (033)64585001

8 E-mail Address : radhagobindcommercialtd@gmail.com

9 Names of the Stock Exchanges where the company's securities are listed :
1. The Calcutta Stock Exchange Ltd
2. The Bombay Stock Exchange Ltd

		Number of Shares	% of Total Issue Cap.
10 Issued Capital			
11 Listed Capital(Exchange-wise) (as per company record)	The Calcutta Stock Exchange Ltd	14,40,000	100%
		14,40,000	100%

12 Held in dematerialised form in CDSL : 8,90,238

13 Held in dematerialised form in NSDL : 5,49,762

14 Physical : -

15 Total No of shares (12+13+14) : 14,40,000

16 Reasons for difference if any,between (10&11),(10&15),(11&15) : NOT APPLICABLE

17 Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars*	No.of shares	Applied/Not Applied for listing	Listed Stock Exchanges (Specify names)	Whether intimated to CSDL	Whether intimated to NSDL

* Rights, Bonus, Preferential Issue, ESOPs. Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture , Any other (to specify)

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: 2 :			
18	Register of Members is updated (Yes/No) if not, updated-up to which date	YES	
19	Reference of previous quarter with regards to excess dematerialized shares, if any,	N.A.	
20	Has the company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason why?	N.A.	
21	Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay :		
	Total No. of demat requests	No. of requests	No. of shares
	Confirmed after 21 Days	Nil	Nil
	Pending for more then 21 Days	Nil	Nil
22	Name, Telephone & Fax No. of Compliance Officer of the Company	Ms Ph:	Tanmoy Das 033-64585001
23	Name, Address, Tel. & Fax No Registration no. of the	Dipti Damani CP No.20083 71/3, Canal Circular Road Prasad Exotica, Block 5 3B, Kolkata: 700054 Phone; +91 9836157419	
24	Appointment of common agency for share registry work, if yes (name & address)	Niche Technologies Pvt Ltd 3A, Auckland Place, 7th Floor, Room No. 7A & 7B Kolkata-700017	
25	Any other detail that the auditor may like to provide(e.g. BIFR company, delisting from Stock Exchange, company changed its name etc.)	N.A.	

Dipti Damani

Dipti Damani
Company Secretary
Membership No. 53996
Firm Regn No.20083

Place Kolkata

Dated: 19/01/2021

UDIN: A053996B002059373

