



RASHMI JAISWAL
Practicing Company Secretary

42, Kali Temple Road
Flat No. 8, Kolkata- 700026
Mob.: +91 9748881454
e-mail Id: csrashmi67@gmail.com

RADHAGOBIND COMMERCIAL LIMITED

SECRETARIAL AUDIT REPORT

1 As on Date:	31st December, 2017
2 ISIN :	INE792P01012
3 Face Value :	10/- each
4 Name of the Company :	RADHAGOBIND COMMERCIAL LIMITED
5 Registered Office Address :	40 Metcalfe Street, 3rd Floor, Room No. 339, Kolkata-700013
6 Correspondence Address :	40 Metcalfe Street, 3rd Floor, Room No. 339, Kolkata-700013
7 Telephone & Fax Nos. :	Ph. (033)64585001
8 E-mail Address :	radhagobindcommercialtd@gmail.com
9 Names of the Stock Exchanges where the company's securities are listed :	1. The Calcutta Stock Exchange Ltd 2. The Bombay Stock Exchange Ltd

	Number of Shares	%of Total Issue Cap.
10 Issued Capital	14,40,000	100%
11 Listed Capital(Exchange-wise) (as per company recorded)	The Calcutta Stock Echange Ltd 14,40,000	100%

12 Held in demeterialised form in CDSL	12,34,092
13 Held in demeterialised form in NSDL	1,49,698
14 Physical	56,210
15 Total No of shares (12+13+14)	14,40,000

16 Reasons for difference if any,between (10&11),(10&15),(11&15) :	NOT APPLICABLE
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17 Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars*	No.of shares	Applied/Not Applied for listing	Listed Stock Exchanges (Specify names)	Whether intimated to CSDL	Whether intimated to NSDL

* Rights, Bonus, Preferential Issue, ESOPs. Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture , Any other (to specify)

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: 2 :

18 Register of Members is updated (Yes/No)
if not, updated-up to which date

YES

19 Reference of previous quarter with regards to excess
dematerialized shares, if any,

N.A.

20 Has the company resolved the matter mentioned in point
no. 19 above in the current quarter? If not, reasonwhy?

N.A.

21 Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending
beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	Nil	Nil	Nil
Pending for more then 21 Days	Nil	Nil	Nil

22 Name, Telephone & Fax No. of
Compliance Officer of the Company

Smt. Anny Jain
Ph: 033-64585001

23 Name, Address, Tel. & Fax No Registration no. of the

Rashmi Jaiswal (CP No.16091)
42, Kali Temple Road
Flat No. 8, Kolkata- 700026
Phone: +91 9748881454

24 Appointment of common agency for
share registry work, if yes (name &
address)

Niche Technologies Pvt Ltd
D-511 Bagree Market,
5th Floor, 71 B R B Basu
Road Kolkata-700001

25 Any other detail that the auditor may like to
provide(e.g. BIFR company, delisting from
Stock Exchange, company changed its
name etc.)

N.A.

For, Rashmi Jaiswal
Company Secretary

Rashmi Jaiswal

Proprietor
Membership No. 33640
CP No. 16091



Place : Kolkata
Dated :