



**RASHMI JAISWAL**  
Practicing Company Secretary

42, Kali Temple Road  
Flat No. 8, Kolkata- 700026  
Mob.: +91 9748881454  
e-mail Id: csrashmi67@gmail.com

**RADHAGOBIND COMMERCIAL LIMITED**

**SECRETARIAL AUDIT REPORT**

1 As on Date:	30TH JUNE, 2016
2 ISIN	INE792P01012
3 Face Value	10/- each
4 Name of the Company	RADHAGOBIND COMMERCIAL LIMITED
5 Registered Office Address	40 Metcalfe Street, 3rd Floor, Room No. 339, Kolkata-700013
6 Correspondence Address	40 Metcalfe Street, 3rd Floor, Room No. 339, Kolkata-700013
7 Telephone & Fax Nos	Ph. (033)64585001
8 E-mail Address	radhagobindcommercialtd@gmail.com
9 Names of the Stock Exchanges where the company's securities are listed :	1. The Calcutta Stock Exchange Ltd 2. The Bombay Stock Exchange Ltd.

		Number of Shares	%of Total Issue Cap.
10 Issued Capital		14,40,000	100%
11 Listed Capital(Exchange-wise )(as per company record)	The Calcutta Stock Echange Ltd	14,40,000	100%
12 Held in demeterialised form in CDSL		12,24,020	85.00%
13 Held in demetrialsed form in NSDL		1,59,770	11.10%
14 Physical		56,210	3.90%
15 Total No of shares (12+13+14)		14,40,000	100.00%

16 Reasons for difference if any,between (10&11),(10&15),(11&15) : NOT APPLICABLE

17 Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars	No. of Shares	Applied/Not Applied for Listing	Listed Stock Exchnages( Specify names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin approval for SE (Specify names)
			N.A.			

\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture , Any other (to specify)

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2 :

18 Register of Members is updated (Yes/No)  
if not updated up to which date

YES

19 Reference of previous quarter with regards to excess  
dematerialized shares, if any.

N.A.

20 Has the company resolved the matter mentioned in point  
no. 19 above in the current quarter? If not, reason why?

N.A.

21 Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending  
beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	Nil	Nil	Nil
Pending for more then 21 Days	Nil	Nil	Nil

22 Name, Telephone & Fax No. of  
Compliance Officer of the Company

Smt. Anny Jain  
Ph. 033-64585001

23 Name, Address, Tel & Fax No Registration no. of the Auditor

Rashmi Jaiswal  
Company Secretraies  
42, Kali Temple Road, Kolkata- 700026  
CP No. 16091

24 Appointment of common agency for  
share registry work, if yes (name &  
address)

Niche Technologies Pvt Ltd  
D-511 Bagree Market,  
5th Floor, 71 B R B Basu  
Road Kolkata-700001

25 Any other detail that the auditor may like to  
provide(e.g. BIFR company, delisting from  
Stock Exchange, company changed its  
name etc.)

N.A.

For, Rashmi Jaiswal  
Practicing Company Secretary

*Rashmi Jaiswal*

Proprietor  
Membership No. 33640  
CP No. 16091



Place : Kolkata  
Date : 14th July, 2016